

Elmvale Minor Hockey Association

Fundraising Request Form

Team: _____

Division: _____

Date of the Event: _____

Description of the Event: _____

Reason for Fundraising: _____

Team Representative: _____

Phone: _____ Fax: _____

Email address: _____

Optional Dates for the Event: _____

Submit this completed form to the Fundraising Director. The request will be presented at the next Director's regularly scheduled meeting. If Fundraising Event is approved, a financial statement reporting income and expenses must be presented to the Board of Directors no later than 14 days after the event has taken place. A report by all EMHA teams that participate in fundraising must be submitted to the Board of Directors 14 days prior to the Annual General Meeting.

Date received: _____

Approved Date: _____

Approved by: _____

EMHA: Team Fundraising Financial Statement

Team: _____ **Coach:** _____

	Actual Costs	Additional Information	
Expenses:			
Tournaments	\$		
	\$		
	\$		
Buses	\$		
	\$		
Total Expenses:	\$		
Income			
	\$		
	\$		
	\$		
Total Income:	\$		
Final Report			
Total Income:	\$		
Total Expenses:	\$		
(+/-) Balance:	\$		
Tournament Information	Date	Location	Cost
Completed by:			